



The BASO Connection

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About This Newsletter



The BASO Connection is a monthly publication intended for users working in the systems supported by the Business and Administrative Systems Office (BASO). The BASO provides support for Core Financial SAP, Business Warehouse, Travel Manager, Budget Formulation, and WebTADS.



Core Financial Corner

I want my SAP!

Mark your calendars! **Friday, October 15** is the first day that users will be able to access SAP for FY05. And when you're ready to start using SAP, the FY05 *Funds, Cost Centers, Fund Centers, Derivation Rules* and *Release Strategies* will be ready and waiting. Many thanks to the BASO, which has been working diligently with the Competency Center to get SAP prepared for FY05.

NASA's Continuing Resolution

No, you're not experiencing déjà vu. Those FY05 Fund Centers are the same as the FY04 ones. The Office of the Chief Financial Officer has requested that the FY04 Budget Structure be loaded into SAP; this means that every Fund Center that received funding in FY04 is established for use in FY05. Keep an eye out for more information.



Goodbye to FY04!

As FY04 draws to a close and FY05 approaches, check out the BASO websites for the latest information regarding fiscal year end and year start up activities. Start with <http://baso.hq.nasa.gov>, then visit any of the BASO's websites by using the drop-down menu at the top of the page.

Business Warehouse Updates

Want to know what's going on with Business Warehouse data at the end of the fiscal year? Here's the schedule for BW:

- **October 6** – Last data load for FY04; all FY04 year end data will be available
- **October 7 – 14** - BW will not be updated during this time
- **October 15** – Nightly BW updates resume
- **October 16** – FY05 data is available in BW

Need help? Contact the BASO.

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Purchasing Power



Want to impress people with your PR prowess? The BASO Training Team heard your call! Ladies and Gentleman, we proudly present... the **Core Financial Purchase Requisition (PR) Course!**

This course is an introduction to the fundamentals of PR creation, and includes an overview of the PR process, a detailed look at creating and modifying PRs, plus a chance for some hands-on practice.

This is your opportunity to learn everything you ever wanted to know about PRs. Dates and times for the PR Basics Course are coming soon.

BW Classes Swimming Along

There's still time to sign up for a Business Warehouse (BW) Training Course! Join us for:

- BW Overview and Basics
- BW Budget Execution Reporting
- BW Travel Reports

For course descriptions and to register, check out the Training Schedule under Training on the BW website at <http://businesswarehouse.hq.nasa.gov>.



Travel Manager Accounts

Ready to go on travel but don't have a Travel Manager (TM) account? Don't try to create one on your own! All TM accounts must be created by the BASO. For more information, visit the HQ Travel Manager website at <http://travel.hq.nasa.gov>.



The Lowdown on Budget Formulation

The IFM Budget Formulation System is currently undergoing a capabilities assessment by the Office of the CFO. The Agency transformation and associated requirements have resulted in numerous impacts to the system. Lessons learned from executing in full cost and the leadership's strong desire to make significant changes to the end-to-end budget process require a careful review of the systems that will support the process.

Where BF is now...

The current configuration of BF 0.5 and 1.0 cannot immediately support the approved data structures required for the FY06 budget. Therefore the Comptroller's office reported at the DCFO VITS on September 5, 2004 that

- BF 1.0 will not be used to complete the FY06 Budget; NBS will be used
- BF 0.5 will not be used for FY05 phasing plans or FY07 pre-pop planning

Where it's going...

As for the future of BF, here's a brief snippet of what's coming up:

- A quick look "tiger team" has been created to consider process changes and system impacts
- Functionality assessments of BF 1.0 and 0.5 are being conducted simultaneously
- A legacy process will be used to support FY05 Phasing Plan Build

The intent is to make process changes for the FY07 budget cycle and to have an Agency-level system in place by March 2005. Stay tuned for more information, as the systems and processes will be addressed in more detail at the CFO/RMO Face to Face meeting in early Fall.

BASO Footnotes



In addition to solving problems, answering questions, and conducting workshops, here are some other BASO happenings from the past month:

- The BASO is working to bring you a new and improved training registration tool! This new tool, called BOSS, will also present a new face for BW Pro, your one-stop shop for BW Bookmarks. Stay tuned for more information about the BOSS project in the near future!
- For all you FPPS users out there – keep an eye on your Junk mailbox in Eudora. There have been reports that FPPS Electronic Notifications are inadvertently being sent to this mailbox. More information will be coming from the e-Payroll team.

BASO Contacts

The BASO provides support functions for business and administrative systems including Core Financial SAP, Business Warehouse, Travel Manager, Budget Formulation, and WebTADS.

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Feedback

We are interested in receiving your feedback on how we can enhance the usefulness of this newsletter. For questions, comments, or to be removed from this distribution, email Jill Ballentyne at jballent@hq.nasa.gov. If there are others you know who might benefit from receiving this newsletter, please forward their email addresses and we will add them to the distribution.

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